



Albany International Airport

6 Jetway Drive, Albany Airport Building #112, Albany, NY 12211

Regular Office Hours

7 days per week, 0800-2200
Eastern Time (ET)

Hours of Service for Entrance and Clearance

Inspection services for the entrance/
arrival of aircraft at Albany
International Airport are generally
available seven days per week, 24
hours per day in accordance with the
port's permission to land procedures.

Commercial aircraft operators
departing the U.S. must obtain an
outbound clearance by contacting
CBP directly.

Contact Information

(518) 869-7514 CBP Albany Airport Office
(518) 431-0200 CBP Albany Administrative Office
(800) 973-2867 SECTOR Communications toll free
(407) 975-1740 SECTOR Communications commercial
KALB_GAP@cbp.dhs.gov

Permission to Land Procedures

Pilots must secure permission to land by contacting CBP prior
to departure from the foreign port or place and at least two
hours in advance of the anticipated arrival time at Albany
International Airport.

Permission to land is granted with a tolerance of (+/-) 30
minutes. If your ETA deviates outside those parameters,
Previously granted permission(s) are invalid and you must
contact CBP to re-secure permission to land.

Inspection Process

- Aircraft should park on the ramp at the FIS.
- The airport control tower can direct you in if needed.
- The FIS is not attached to the FBO or main terminal.
- A CBP Officer will meet the aircraft on the ramp to begin the inspection.
- All crew and passengers will be processed inside the FIS.
- Be prepared to present passports, visas, pilot's license, medical certificate, aircraft registration, and user fee decal (if appropriate).
- Regulated waste/garbage will be collected by CBP from the aircraft crew.
- Passengers can depart directly from FIS at the conclusion of their inspection.

Special Procedures/Miscellaneous

- Advise CBP if transporting live animals, weapons, hunting trophies, or commercial imports.
- For FBO information contact Million Air at (518) 242-2444.

NOTE: For further detailed information regarding national GA processing standards and procedures,
please refer to the CBP Private Aircraft Arrival Information Document or contact GAsupport@cbp.dhs.gov