



Regular Office Hours

Monday-Friday, 0800-1600
Eastern Time (ET)

Hours of Service for Entrance and Clearance

Inspection services for the entrance/
arrival of aircraft at Wilkes-Barre/
Scranton International Airport are
available Monday-Friday, 0830-1530 in
accordance with the port's permission
to land procedures.

Commercial aircraft operators
departing the U.S. must obtain an
outbound clearance by contacting
CBP directly.

Contact Information

(570) 457-8024 CBP Airport Office
(717) 691-7136 CBP Harrisburg, PA Office
(717) 594-1035 Port Director
(800) 973-2867 SECTOR Communications Toll Free
KAVP_GAP@cbp.dhs.gov

Permission to Land Procedures

Pilots must secure permission to land by contacting CBP
prior to departure from the foreign port or place and at least
one hour in advance of the anticipated arrival time at KAVP.

Permission to land is granted with a tolerance of (+/-) 30
minutes. If your ETA deviates outside these parameters,
previously granted permission(s) are invalid and you must
contact CBP to re-secure permission to land.

Inspection Process

- Aircraft should park at the FBO.
- CBP Officer will meet the aircraft planeside.
- All crew and passengers be prepared to present passports, visas, pilot's license, medical certificate, aircraft registration and user fee decal (if appropriate).
- Regulated waste/garbage will be collected from the aircraft crew, by the FBO, upon completion of the inspection.
- Passengers can depart directly from FBO at the conclusion of their inspection.

Special Procedures/Miscellaneous

- Email or voicemail requests alone will not constitute permission to land.
- Pilots must secure permission to land by speaking with a Wilkes-Barre/Scranton CBP Officer or Supervisor or receiving an approval reply via email.

NOTE: For further detailed information regarding national GA processing standards and procedures, please refer to the CBP Private Aircraft Arrival Information Document or contact GAsupport@cbp.dhs.gov