



Battle Creek Executive Airport

15551 South Airport Road, Battle Creek, MI 49015

Regular Office Hours

Monday-Friday, 0800-1600
Eastern Time (ET)

Hours of Service for Entrance and Clearance

Inspection services for the entrance/
arrival of aircraft at Battle Creek
Executive Airport are available
Monday-Friday, 0800-1600 (ET) in
accordance with the port's
permission to land procedures.

Commercial aircraft operators
departing the U.S. must obtain an
outbound clearance by contacting
CBP directly.

Contact Information

(269) 965-3349 CBP Port of Battle Creek Office
KBTL_GAP@cbp.dhs.gov

Permission to Land Procedures

Pilots must secure permission to land by contacting CBP
prior to departure from the foreign port or place.

Permission to land is granted with a tolerance of (+/-) 30
minutes. If your ETA deviates outside these parameters,
previously granted permission(s) are invalid and you must
contact CBP to re-secure permission to land.

Inspection Process

- Aircraft should park on the ramp at the designated FBO.
- The aircraft control tower can direct you in if needed.
- A CBP Officer will meet the aircraft on the ramp to begin the inspection.
- Be prepared to present passports, visas, pilot's license, medical certificate, aircraft registration, and user fee decal (if appropriate).
- Passengers can depart directly from FBO at the conclusion of their inspection.

Special Procedures/Miscellaneous

- Duncan Aviation FBO (800) 525-2376 or (269) 369-8400.
- WACO Aircraft FBO (269) 565-1000.
- Estimated hours M-F, 0800 - 1630.

NOTE: For further detailed information regarding national GA processing standards and procedures,
please refer to the CBP Private Aircraft Arrival Information Document or contact GAsupport@cbp.dhs.gov