



Regular Office Hours

Monday-Friday, 0800-1600
Central Time (CT)

Hours of Service for Entrance and Clearance

Inspection services for the entrance/
arrival of aircraft at Baton Rouge
Metropolitan Airport are generally
available 24 hours per day, 7 days per
week in accordance with the port's
permission to land procedures.

Commercial aircraft operators
departing the U.S. must obtain an
outbound clearance by contacting CBP
directly.

Contact Information

(504) 670-2450 CBP Baton Rouge Office
(800) 973-2867 SECTOR Communications toll free
(407) 975-1740 SECTOR Communications commercial
KBTR_GAP@cbp.dhs.gov

Permission to Land Procedures

Pilots must secure permission to land by contacting CBP
prior to departure from the foreign port or place and during
regular office hours.

Permission to land is granted with a tolerance of (+/-) 15
minutes. If your ETA deviates outside these parameters,
previously granted permission(s) are invalid and you must
contact CBP to re-secure permission to land.

Inspection Process

- Permission to land requests must be arranged during normal business hours.
- Once approval is received you will be given direct contact information of the inspecting officer.
- CBP will meet the aircraft at the predetermined FBO to clear the aircraft and occupants.
- Please have all necessary documentation readily available to expedite the process.

Special Procedures/Miscellaneous

- Anticipated arrivals before 09:00 or after 15:00, Monday – Friday or on weekends will require RSP arrangements.
- Once approved, the flight service will be provided with a direct contact for the inspecting officer to be updated upon takeoff.

NOTE: For further detailed information regarding national GA processing standards and procedures,
please refer to the CBP Private Aircraft Arrival Information Document or contact GAsupport@cbp.dhs.gov