



West Virginia International Yeager Airport

280 Eagle Mountain Road, Charleston, WV 25311

Regular Office Hours

Monday-Friday, 0900-1700
Eastern Time (ET)

Hours of Service for Entrance and Clearance

Inspection services for the entrance/
arrival of aircraft at West Virginia
International Yeager Airport are
available Monday-Friday, 0900-1700
in accordance with the port's
permission to land procedures.

Commercial aircraft operators
departing the U.S. must obtain an
outbound clearance by contacting
CBP directly.

Contact Information

(304) 344-8001 CBP Charleston, WV Office
(304) 559-3157 CBP Charleston, WV Cell Phone
(800) 973-2867 SECTOR Communications toll free
(407) 975-1740 SECTOR Communications commercial
KCRW_GAP@cbp.dhs.gov

Permission to Land Procedures

Pilots must secure permission to land by contacting CBP
directly, during regular office hours, prior to departure from
the foreign port or place and at least two hours in advance of
the anticipated arrival time at KCRW.

Permission to land is granted with a tolerance of (+/-) 30
minutes. If your ETA deviates outside these parameters,
previously granted permission(s) are invalid and you must
contact CBP to re-secure permission to land.

Inspection Process

- Aircraft should report to the CBP General Aviation Facility inspection box for processing.
- Please advise Charleston Ground Control (121.8) that you require CBP processing upon arrival.
- A CBP Officer will meet the aircraft on the ramp to begin the inspection.
- Passengers will be escorted to the Waiting Area prior to aircraft inspection.
- Be prepared to present passports, visas, pilot's license, medical certificate, aircraft registration, and user fee decal (if appropriate).
- Regulated waste/garbage will be collected by CBP from the aircraft crew.
- No refueling or FBO services may occur until the inspection is complete.

Special Procedures/Miscellaneous

- The Charleston, WV Port of Entry is staffed by one CBP Officer.
- International private aircraft arrival processing is limited to the officer's availability.
- All general aviation services at KCRW are provided by Capital Jet Center (304)344-8033.
- After hours and weekend flight processing available by appointment scheduled during normal office hours.

NOTE: For further detailed information regarding national GA processing standards and procedures,
please refer to the CBP Private Aircraft Arrival Information Document or contact GAsupport@cbp.dhs.gov