



Bluegrass Airport

4000 Terminal Drive, Lexington, KY 40510

Regular Office Hours

Monday-Friday, 0900-1700
Eastern Time (ET)

Hours of Service for Entrance and Clearance

Inspection services for the entrance/
arrival of aircraft at Bluegrass Airport
are available Monday-Friday,
0900-1700 in accordance with the
port's permission to land procedures.
See special procedures below.

Commercial aircraft operators
departing the U.S. must obtain an
outbound clearance by contacting
CBP directly.

Contact Information

(859) 425-3111 CBP Bluegrass airport office
(859) 455-6159 CBP Bluegrass after hours phone
(800) 973-2867 SECTOR Communications toll free
(407) 975-1740 SECTOR Communications
KLEX_GAP@cbp.dhs.gov

Permission to Land Procedures

Bluegrass Airport (KLEX) is designated as a "user fee
airport" [19 CFR 122.1(m);19 CFR 122.15].

Pilots must secure permission to land by contacting CBP a
minimum of one hour prior to departure from the foreign port
or place and during regular hours of 0900-1630, Monday-
Friday.

Permission to land is granted with a tolerance of (+/-) 30
minutes. If your ETA deviates outside these parameters,
previously granted permission(s) are invalid and you must
contact CBP to re-secure permission to land.

Inspection Process

- Aircraft should park within the blue box in front of CBP General Aviation Facility (GAF).
- Be aware that the CBP aircraft parking area is within the FAA SIDA restricted area.
- A CBP Officer will meet the aircraft to begin the inspection.
- All crew and passengers will be processed inside the GAF.
- Be prepared to present passports, visas, pilot's license, medical certificate, aircraft registration, and user fee decal (if appropriate).
- Signature FBO has a USDA Compliance Agreement and will collect all regulated garbage/
waste, after inspection.
- Passengers can depart directly from GAF or return to the plane and taxi to Signature.

Special Procedures/Miscellaneous

- After hours arrivals are available by appointment and should be arranged with CBP Officer prior to
1630, Monday through Friday.
- Weekend appointments should be submitted by 1630 the Friday prior.
- Holiday appointments should be submitted by 1630 the business day prior.
- Pilots should contact Signature to arrange for services and verify all costs.
- Signature FBO contact number is (859) 255-7724 .

NOTE: For further detailed information regarding national GA processing standards and procedures,
please refer to the CBP Private Aircraft Arrival Information Document or contact GAsupport@cbp.dhs.gov