



Cincinnati Municipal Airport - Lunken Field

465 Wilmer Avenue, Cincinnati, OH 45226

### **Regular Office Hours**

7 days per week, 0800-2200  
Permission to land requests 0900-1700  
Eastern Time (EST)

### **Hours of Service for Entrance and Clearance**

Inspection services for the entrance/  
arrival of aircraft at Cincinnati Municipal  
Airport - Lunken Field are generally  
available 7 days per week, 0900-2100  
(EST) in accordance with the port's  
permission to land procedures.

Commercial aircraft operators departing  
the U.S. must obtain an outbound  
clearance by contacting CBP directly.

### **Contact Information**

(859) 767-7002 CBP Main Office  
(859) 762-4657 CBP Supervisor on duty  
(859) 762-4651 CBP Supervisor on duty  
(800) 973-2867 SECTOR Communications toll free  
[KLUK\\_GAP@cbp.dhs.gov](mailto:KLUK_GAP@cbp.dhs.gov)

### **Permission to Land Procedures**

Pilots must secure permission to land by contacting CBP  
M-F, 0900-1700 (ET) prior to departure from the foreign  
airport and at least one business day in advance of the  
anticipated arrival time at KLUK Airport.

Permission to land is granted with a tolerance of (+/-) 30  
minutes. If your ETA deviates outside these parameters,  
previously granted permission(s) are invalid and you  
must contact CBP to re-secure permission to land.

### **Inspection Process**

- Upon landing, proceed to the Proctor & Gamble ramp for processing and park in the CBP red zone.
- A CBP Officer will meet the aircraft on the ramp to begin the inspection.
- All crew and passengers will be directed where to proceed for admission.
- Be prepared to present passports, visas, pilot's license, medical certificate, aircraft registration, and user fee decal (if appropriate).

### **Special Procedures/Miscellaneous**

- Please contact The Lunken Field Manager (513-709-2761) or Supervisor of Operations (513-708-9043) to ensure that the CBP facility will be available for use and for information regarding their liability waiver.
- All permission to land requests must be received between the hours of 0900-1700 ET.
- CBP Officers travel from the main terminal at CVG to meet general aviation aircraft; accurate ETA's and timely updates to ETA's are critical.
- Advise CBP if transporting live animals, weapons, hunting trophies, or commercial Imports.
- Passengers and/or crew cannot be picked up at the Procter & Gamble ramp after processing.
- Flights will only be processed once aircraft are parked inside the painted red box at the Procter & Gamble ramp.
- No follow me and no aircraft marshalling services will be provided at the Procter & Gamble ramp.
- Aircraft must taxi straight into the red box and must make a right turn back out to exit the ramp.
- If an aircraft becomes disabled at the Procter & Gamble ramp the crew must contact the Lunken Manager of Supervisor of Operations to coordinate relocation to its final parking location.

**NOTE:** For further detailed information regarding national GA processing standards and procedures,  
please refer to the CBP Private Aircraft Arrival Information Document or contact [GAsupport@cbp.dhs.gov](mailto:GAsupport@cbp.dhs.gov)