



Lawrence Municipal Airport

492 Sutton Street, North Andover, MA 01845

Regular Office Hours

Monday-Friday, 0800-1600
Eastern Time (ET)

Hours of Service for Entrance and Clearance

Inspection services for the entrance/
arrival of aircraft at Lawrence Municipal
Airport are available Monday-Friday,
0900-1430 in accordance with the port's
permission to land procedures.

Commercial aircraft operators departing
the U.S. must obtain an outbound
clearance by contacting CBP directly.

Contact Information

(978) 921-0782 CBP Office in Beverly, MA
KLWM_GAP@cbp.dhs.gov

Permission to Land Procedures

Pilots must secure permission to land by contacting CBP
during regular office hours prior to departure from the
foreign port or place and as far in advance as possible.

Permission to land is granted with a tolerance of (+/-) 20
minutes. If your ETA deviates outside these parameters,
previously granted permission(s) are invalid and you must
contact CBP to re-secure permission to land.

Inspection Process

- There is no CBP office at this airport; this location is not regularly staffed and is serviced by the CBP Beverly office (regular office hours are 0800-1600 ET).
- Requests for permission to land that fall within normal service hours will be granted in accordance with officer availability.
- Requests for permission to land that fall outside of the normal service hours will be reviewed and authorized on a case-by-case basis.
- Maximum total passenger count for international flight arrivals is 20 passengers.
- The pilot must verbally contact CBP the day prior to confirm intended arrival ETA.
- If the flight is scheduled and granted for an after-hours weekend / holiday arrival the pilot must verbally contact CBP on the last workday prior to the scheduled ETA by 1300 hours to confirm the flight arrival.
- Aircraft will be required to park on the ramp at the FBO; the aircraft control tower can direct you in if needed.
- A CBP Officer will meet the aircraft on the ramp to begin the inspection.
- All crew and passengers will be processed on the aircraft.
- Be prepared to present passports, visas, pilot's license, medical certificate, aircraft registration, and user fee decal (if appropriate).
- Passengers can depart directly from the FBO at the conclusion of their inspection
- After-hours notification for changes or cancellations will be made to the following contacts:
 - 1-800-XSECTOR or (1-800-973-2867) Or
 - Boston Logan Airport (617) 568-1810

Special Procedures/Miscellaneous

- FBOs at Lawrence Municipal Airport
 - Eagle East Aviation (978) 683-3314
 - Lawrence Jet Center (603) 479-2067

NOTE: For further detailed information regarding national GA processing standards and procedures, please refer to the CBP Private Aircraft Arrival Information Document or contact GAsupport@cbp.dhs.gov