



### **Regular Office Hours**

Monday-Friday, 0800-1700  
Eastern Time (ET)

### **Hours of Service for Entrance and Clearance**

Inspection services at Cherry Point MCAS (Cunningham Field) are available 24 hours per day, 7 days per week in accordance with the port's permission to land procedures.

Commercial aircraft operators departing the U.S. must obtain an outbound clearance by contacting CBP directly.

### **Contact Information**

(252) 726-5845 CBP Office  
(252) 659-0512 Port Director  
[cbpmoreheadcity-nc@cbp.dhs.gov](mailto:cbpmoreheadcity-nc@cbp.dhs.gov)

### **Permission to Land Procedures**

Pilots must secure permission to land by contacting CBP prior to departure from the foreign port or place and at least one business day in advance of the anticipated arrival time at Cherry Point MCAS (Cunningham Field).

Permission to land is granted with a tolerance of (+/-) 30 minutes. If your ETA deviates outside those parameters, Previously granted permission(s) are invalid and you must contact CBP to re-secure permission to land.

### **Inspection Process**

- Aircraft should park as directed by flight line personnel.
- A CBP Officer will meet the aircraft on the tarmac and begin inspection.
- All crew and passengers will be processed in the APOE.
- All crew/passengers must be prepared to provide passports, visas, orders, other entry documentation.
- All regulated waste/garbage will be collected by approved caterers.
- All cargo/bags will be processed at the APOE or other area approved by CBP.
- Passengers/ crew and cargo/bags can depart at the conclusion of inspection.

### **Special Procedures/Miscellaneous**

- Aircraft arrivals are limited to military aircraft or military charters.
- All arrivals must be coordinated with Military Base Operations.

**NOTE:** For further detailed information regarding national GA processing standards and procedures, please refer to the CBP Private Aircraft Arrival Information Document or contact [GAsupport@cbp.dhs.gov](mailto:GAsupport@cbp.dhs.gov)