



### **Regular Office Hours**

Tuesday-Saturday, 1230-2030  
Closed Sunday and Monday  
Eastern Time (ET)

### **Hours of Service for Entrance and Clearance**

Inspection services for the entrance/  
arrival of aircraft at Southwest  
Florida International Airport are  
available Tuesday-Saturday,  
1230-2030 in accordance with the  
port's permission to land procedures.

Commercial aircraft operators  
departing the U.S. must obtain an  
outbound clearance by contacting  
CBP directly.

### **Contact Information**

(239) 477-7800 CBP Fort Myers Airport Office  
(800) 973-2867 SECTOR Communications  
[KRSW\\_GAP@cbp.dhs.gov](mailto:KRSW_GAP@cbp.dhs.gov)

### **Permission to Land Procedures**

Pilots must secure permission to land by speaking with RSW  
CBP during regular office hours, at least one hour prior to  
departure from the foreign port or place. 24-hour notification is  
recommended.

Permission to land is granted with a tolerance of (+/-) 15 minutes.  
If your ETA deviates outside these parameters, previously  
granted permission(s) are invalid and you must contact CBP to  
re-secure permission to land.

Reservations for Tuesday must be made on the previous  
Saturday no later than 1930 hours. All overtime requests for  
flights outside regular office hours are considered on a case-by-  
case basis.

### **Inspection Process**

- Aircraft should park in the CBP area beyond gate B1 facing concourse B.
- The aircraft control tower can direct you in if needed.
- The FIS is attached to the main terminal, not a General Aviation Facility or FBO.
- A CBP Officer will meet the aircraft on the ramp to begin the inspection.
- All crew and passengers will be processed inside the FIS.
- Be prepared to present passports, visas, pilot's license, medical certificate, aircraft registration, user fee decal (if appropriate), and overflight approval (if appropriate).
- All waste, garbage and regulated food items will be collected by the aircraft crew and turned over to CBP or an approved Field Base Operator (FBO) under CBP/USDA regulated garbage compliance agreement.
- Passengers can depart directly from the FIS or at the FBO at the conclusion of their inspection.

### **Special Procedures/Miscellaneous**

- Reservations for Tuesday must be made on the previous Saturday no later than 1930 hours.
- All overtime requests for flights outside regular office hours are considered on a case-by-case basis.
- Last flight in must be blocked and ready for processing by 1930 hours.
- Advise CBP if transporting animals, weapons, or commercial products.

**NOTE:** For further detailed information regarding national GA processing standards and procedures, please refer to the CBP Private Aircraft Arrival Information Document or contact [GAsupport@cbp.dhs.gov](mailto:GAsupport@cbp.dhs.gov)