



Regular Office Hours

Monday-Friday, 0800-1600
Eastern Time (ET)

Hours of Service for Entrance and Clearance

Inspection services for the entrance/
arrival of aircraft at NY Stewart
International Airport are available
Monday-Friday, 0800-1600 in
accordance with the port's permission
to land procedures.

Commercial aircraft operators departing
the U.S. must obtain an outbound
clearance by contacting CBP directly.

Contact Information

(845) 567-0969 Main Line
KSWF_GAP@cbp.dhs.gov

Permission to Land Procedures

New York Stewart International Airport (KSWF) is designated
as a "user fee airport" [19 CFR 122.1(m);19 CFR 122.15].

Pilots must secure permission to land by contacting CBP at
least 2 hours prior to departure from the foreign port or place.

Permission to land is granted with a tolerance of (+/-) 30
minutes. If your ETA deviates outside these parameters,
previously granted permission(s) are invalid and you must
contact CBP to re-secure permission to land.

Inspection Process

- Arriving aircraft are required to park outside the CBP office located at the main terminal.
- The airport control tower can direct you in if needed.
- All crew and passengers will be processed inside the FIS.
- Be prepared to present passports, visas, pilot's license, medical certificate, aircraft registration, and user fee decal (if appropriate).
- Regulated waste/garbage will be collected by airport personnel from the aircraft crew.
- Passengers must reboard the aircraft at the conclusion of their inspection and taxi to their FBO.

Special Procedures/Miscellaneous

- KSWF is designated to process passenger flights only, no cargo can be processed.
- Email messages and telephone calls will only be answered during regular hours of operation.
- Advise CBP if transporting live animals, weapons, hunting trophies, or commercial imports.
- Requests for permission to land outside normal hours of operation must be made prior to 1200 (ET).
- Requests for weekend service must be made prior to 1200 (ET) on Friday. If a holiday falls on the weekend, requests for permission to land must be made before 1200 (ET) the previous business day.

NOTE: For further detailed information regarding national GA processing standards and procedures,
please refer to the CBP Private Aircraft Arrival Information Document or contact GAsupport@cbp.dhs.gov