



Juneau International Airport

1873 Shell Simmons Drive, Juneau, AK 99801

Regular Office Hours

7 days per week, 0800-1600
Alaska Time (AT)

Hours of Service for Entrance and Clearance

Inspection services for the entrance/
arrival of aircraft at Juneau
International Airport are generally
available seven days per week, 24
hours per day in accordance with the
port's permission to land procedures.

Commercial aircraft operators
departing the U.S. must obtain an
outbound clearance by contacting
CBP directly.

Contact Information

(907) 586-7211 CBP Juneau Airport Office
(907) 209-2988 CBP Juneau Duty Cellphone
(907) 586-7108 CBP Juneau Seaport Office
(907) 723-5428 CBP Juneau Port Director Cellphone
PAJN_GAP@cbp.dhs.gov

Permission to Land Procedures

Pilots must secure permission to land by contacting CBP
prior to departure from the foreign port or place and at
least two hours in advance of the anticipated arrival time
at PAJN.

Permission to land is granted with a tolerance of (+/-) 30
minutes. If your ETA deviates outside these parameters,
previously granted permission(s) are invalid and you
must contact CBP to re-secure permission to land.

Inspection Process

- The aircraft should be parked at the area on the ramp designated by the flight tower.
- Depending on the type of aircraft 4 parking locations are possible.
- A CBP officer will meet the aircraft on location to begin the inspection.
- All crew and passengers will be processed inside the airport office.
- Passports, visas, pilots license, medical certificate, aircraft registration and user fee decal will all be physically verified.
- Depending on foreign location arriving from, regulated waste/garbage will be collected by CBP from the aircraft crew.
- Passengers can depart directly from FIS at the conclusion of their inspection.

Special Procedures/Miscellaneous

- The Juneau Airport office is only staffed to accommodate a pending arriving aircraft.
- CBP Officers must travel from the downtown Juneau CBP Seaport Office or home depending on time of arrival.
- Service may be delayed up to an hour if proper advanced notification is not made.
- The pilot should state whether the aircraft is on wheels or floats.

NOTE: For further detailed information regarding national GA processing standards and procedures, please refer to the CBP Private Aircraft Arrival Information Document or contact GAsupport@cbp.dhs.gov