



Regular Office Hours

Sunday-Friday, 0700-1500
Hawaii-Aleutian Time

Hours of Service for Entrance and Clearance

Inspection services for the entrance/ arrival of aircraft at Ellison Onizuka Kona International Airport at Keāhole are available during regular office hours. Processing outside regular office hours, CBP Kona can process most flights under the RSP program (see note below).

Commercial aircraft operators departing the U.S. must obtain an outbound clearance by contacting CBP directly.

Contact Information

(808) 327-3300 CBP Kailua Kona Airport Office
(808) 327-4663 Emergency After Hours Contact
Honolulu Service Center
PHKO_GAP@cbp.dhs.gov

Permission to Land Procedures

Pilots must secure permission to land by contacting CBP directly, during regular office hours, prior to departure from the foreign port or place and at least two hours in advance of the anticipated arrival time at PHKO.

Permission to land is granted with a tolerance of (+/-) 30 minutes. If your ETA deviates outside these parameters, previously granted permission(s) are invalid and you must contact CBP to re-secure permission to land.

Inspection Process

- Aircraft should park on the ramp at the dedicated CBP FIS.
- The aircraft control tower can direct you in if needed.
- The ramp is not attached to the FBO or main terminal.
- A CBP Officer will meet the aircraft on the ramp to begin the inspection.
- All crew and passengers will be processed inside the FIS.
- Be prepared to present passports, visas, pilot's license, medical certificate, aircraft registration, and user fee decal (if appropriate).
- Regulated waste/garbage will be collected by CBP from the aircraft crew.
- Passengers can depart directly from FIS at the conclusion of their inspection.

Special Procedures/Miscellaneous

- RSP requests for flights arriving after regular business hours must be submitted four (4) business days prior to the estimated time of arrival (ETA). Approval of after-hours requests are at the discretion of the Port Director and are subject to staffing availability. RSP requests must be submitted concurrently with the flight's APIS manifest.
- Atlantic Aviation: KOAFrontDesk@atlanticaviation.com, (808) 334-0699
- Big Island Jet Center: team@bigislandjet.com, (808) 867-2452
- Signature: koafbo@signatureaviation.com, (808) 329-4682

NOTE: For further detailed information regarding national GA processing standards and procedures, please refer to the CBP Private Aircraft Arrival Information Document or contact GAsupport@cbp.dhs.gov